

**CITY OF JURUPA VALLEY
ENGINEERING DEPARTMENT
SUBMITTAL/RE-SUBMITTAL CHECKLIST**

ALL SUBMITTALS ARE ELECTRONIC

IMPROVEMENT PLAN SUBMITTAL

Drawing No. _____

Project No. _____ Project Name _____

Engineer of Work _____ Telephone _____

**B. THE FOLLOWING ITEMS MUST BE INCLUDED IN EACH RESUBMITTAL:
Project Engineer/Plancher will mark items not required with N/A.**

- | | |
|--------------------------|---|
| <input type="checkbox"/> | 1. Transmittal |
| <input type="checkbox"/> | 2. Improvement Application |
| <input type="checkbox"/> | Improvement Plans (<i>Street, Sewer/Water, Storm Drain, Signing & Striping, Traffic Signal, Street Light, etc.</i>) Sewer/Water MUST be reviewed by the Water District and the City of Jurupa Valley |
| <input type="checkbox"/> | 4. Drainage Report |
| <input type="checkbox"/> | 5. Soils Report |
| <input type="checkbox"/> | 6. Engineer's Cost Estimate |
| <input type="checkbox"/> | 7. Approved Site Plan or Tentative Map |
| <input type="checkbox"/> | 8. Concurrent resubmittal (<i>as applicable</i>): Final/Parcel Map, Improvement Plans, Erosion Control Plans, Easement documents corrected as necessary when such Map, plans and documents are required. |
| <input type="checkbox"/> | 9. Conditions of Approval and Development Agreement (If Applicable) |
| <input type="checkbox"/> | 10. Bond Information Form |
| <input type="checkbox"/> | 11. Comments and re-submittal for other departments: Planning_____, Other-Specify_____. |
| <input type="checkbox"/> | 12. Invoice will be emailed to you after the submittal is accepted |

Submittals received after 3pm will be routed for plan check the following day.